

RCCES PAC Meeting minutes

November 9, 2021 - 7pm to 8:30pm on Zoom

Attendance: Duncan K., Keely H., Jesse J., Meaghan S., Katie E., Quinn VH., Stacia Leech, Sheila Wilson, Andrea G., Mark R., Kristin K., and Melanie B.

We are honoured to live, learn, play and work on the unceded territories of the *Skwxwú7mesh* Úxwumixw and the *shíshálh* Nation.

1. Welcome call to order 7:01pm
2. Review and Adoption of agenda and Octobers Meeting Minutes
Additions: Add Stacia to the agenda just after Sheila speaks. Also add to 8.G Thank you's to our sponsors and 8.H Meet the PAC (Moved/Seconded) (Andrea/Kristin)
 - a. Oct's Meeting Minutes (M/S)(Jesse/Meaghan) unanimously approved.
3. Guest Speakers:
 - a. Sheila Wilson, RCCES Community School Coordinator
 - i. A big thank you to Duncan Knight for stepping in as our new principal in these challenging times.
 - ii. Community schools is a nonprofit organization. Overseen by a volunteer board. Our core funding comes from the Ministry of education handled by the school district. We manage this funding to bring more extensive programming and services directly to Roberts Creek Elementary School and Cedar Grove Elementary school. We oversee and deliver several regional initiatives. Regional programming has done a number of things in the past. Mind the gap project was a three-year health Canada initiative integrating mindfulness into the district. We have overseen the Roots of Empathy program for over 15 years. Also in the last four years we have overseen an afterschool sports and arts program initiative throughout the district in every elementary school, mainly to support our vulnerable students across the district. Last year we were successful in receiving support from United Way of British Columbia, our main focus is to support students transitioning from grade 7 to secondary schools providing quality Arts and Sports programming in the secondary schools. Social and emotional support people to help with the transitional piece. This year we have the wonderful addition of some High School mentors. Site Specific programs we have the Nights Alive for Grade 6 & 7's on Friday nights as a drop in program starting up again this year. Funded by the regional district.
 - iii. In the past we have supported the breakfast program and this year we are providing handmade lunches and snacks to those vulnerable students and families, who need this support.
 - iv. We work together with the RCCES PAC on a number of levels. The PAC has supported the several initiatives we've worked on, like the

- roots of empathy program. PAC has also supported the breakfast for kids program in the past and the garden project initiative.
- v. The garden has evolved. We have been successfully supported by many volunteers and over 100 businesses. We started this project at the funding level started 12 years ago. We're at a level now where we can do some long term planting in the garden and establish garden beds. We also will introduce the long term planting plan and farm to school initiatives. We've worked with our core group, the steering committee for four years now. We're dedicating $\frac{1}{3}$ of the garden to the kids to be used as a planting and harvesting area. We have another stream of funding from the Farm to School initiative coming in right now. Naomi Fleschuut will be here on some Pro-d days and working with the students. We are looking into extending the contract we have with her as it expires in the spring. This way we have her support for those key planting months. I'm looking for some funding to support buying some plants, mainly perennials for the garden beds. Also a little funding to support extending Naomi's contract.
 - vi. *Sheila, on behalf of the RCCS, requests funding between \$3000-\$4000 to support the Farm 2 School position and the purchase of perennials. She will prepare a written request and submit it to the PAC for consideration.
- b. Stacia Leech, SD46 Trustee
- i. For now, we will continue to hold our meeting via zoom, we miss meeting in person, however for now this feels like the best option.
 - ii. The board added Truth & Reconciliation as a standing Item on the Agenda of our Education Committee this will be an important reminder that truth and reconciliation are woven through all we do. And enable us to have an authentic deeper understanding of what is meant by T & R.
 - iii. As a result of our Transportation review we have revised Admin regulation 4160 'Transportation of students'. You will be able to find the draft revisions on the web page after our November 10th board meeting (District info/board of education governance/policies, bylaws etc., circulating regulations). We have also requested an opportunity to present to the SCRD transportation advisory committee on active transportation – we know that active transportation can be a key pillar in a student's physical health and this is a priority for our board.
 - iv. Budget consultations for the 2021/2022 fiscal year are starting: Nov 16 public consultation, via zoom, link on website. Also, a presentation at the Nov 25 DPAC meeting.

Next public board meeting: November 10th 2021. 7pm – on the SD46 youtube channel.

<https://sd46.bc.ca/district-information/board-of-education-and-governance/board-meeting-schedule/>

<https://www.youtube.com/user/SD46Schools>

Next committee meeting day is Nov 23rd: 10 am to 4pm

4. Principal's Report:
 - a. **Introduction:** November has arrived and typically it means Remembrance Day, Triple Ball, rainy weather and report cards. Our Remembrance assembly will be via Zoom tomorrow and will be led by four Grade 7 students who have prepared a PowerPoint presentation. We recently had two drumming days with Louise Raymond, which were well received by students and staff.
 - b. **Assessment and Report Cards:** There will be some changes to report cards for the first term this year. This is a transition year where reporting will shift from performance to strength-based assessment. While performance standards, such as exceeding expectations or accomplished, are effective, they tend to focus on what hasn't been done. Strength based descriptors focus more on what is being achieved while acknowledging room for growth.

FOUR-POINT PROFICIENCY SCALE

Four-Point Provincial Proficiency Scale Definitions	—————→			
	Emerging	Developing	Proficient	Extending
The student demonstrates an initial understanding of the concepts and competencies relevant to the expected learning.	The student demonstrates a partial understanding of the concepts and competencies relevant to the expected learning.	The student demonstrates a complete understanding of the concepts and competencies relevant to the expected learning.	The student demonstrates a sophisticated understanding of the concepts and competencies relevant to the expected learning.	The student demonstrates a sophisticated understanding of the concepts and competencies relevant to the expected learning.



We see here that the emerging descriptor acknowledges that learning takes place and that growth is expected. This is considerably more positive than “Not Yet / Concerns”. Having a four-point scale rather than a three point one will also help describe student achievement more effectively.

Roberts Creek staff participated in a district wide workshop on strength based, proficiency scales on Thursday, November 4th, after school. It was a productive session with lots of learning and excitement. These scales above will be used for all students who receive FreshGrade based report cards, as well as primary classes who use the traditional format.

Intermediate classes

who use traditional reporting will receive letter grades this year, but this will be phased out next year for all grades 4 - 9.

- c. **Supervision at Roberts Creek:** We have increased supervision at the school and will be posting a position for a supervision assistant. Our EA supervisors have zones that they supervise and this begins at 8:20 am in the morning for students who arrive early.
- d. **Division 6 in Portable:** We have had a significant increase in enrolment over the summer, which has put pressure on the space available. Division 6, which is a Grade $\frac{3}{4}$ class, is now using the far portable. We will have supervision around the portable and SPIDER area at 8:20 as well.
- e. **Remembrance Day:** Our Remembrance Day assembly will be at 11:00 am on Wednesday, November 10th. We will conduct it via Zoom so that all can participate. There will be a student lead PowerPoint as well as a short presentation on peace from a primary class. Many classes have placed symbols of peace in the gym and hallways.
- f. **Triple Ball:** The season has officially begun. The 6/7 team played away at Langdale on November 2nd. Our next game will be on November 16th at Gibsons. We are very grateful for Mr. Kerr and Ms. Schutz, who are the team coaches.
- g. **Intermediate Leadership:** Intermediate students have begun leadership initiatives throughout the school. Each group has a staff sponsor and announcements are made each morning that include a territorial acknowledgement and welcome visiting staff. We also have a spirit schedule that has been created by the spirit committee.
- h. **Malicounda Drumming Workshops:** Each class participated in a drumming lesson on November 1st or 3rd. The focus was on African rhythms, but there was some connection to other cultures as well.
 - i. **VCH Communication:** Vancouver Coastal Health is responsible for communicating COVID related information to families. Schools have been directed to defer to VCH for all communication. The focus this year is that VCH will notify families individually if there is an increased risk of exposure. The main points are as follows: If Vancouver Coastal Health (VCH) has not contacted a family, it is because they are not at significantly elevated risk and do not need to be concerned.
Daily self-monitoring is an important part of the school safety plan, and should continue as usual every day via the Daily Health Check.

Schools and districts are required by law to protect the personal privacy rights of individuals. In addition, to ensure that information that is shared is complete and correct schools and school district authorities should not provide any public statements to staff or students' families about potential or confirmed COVID 19 school exposures unless communications have been approved and reviewed by the Medical Health Officer or designate prior to their release.

5. Treasurer's Report:

RCCES PAC Treasurer's Report October 31st, 2021			
<u>PAC AUXILIARY ACCOUNT</u>			
<u>Chequing Account</u>			
Cash Balance at October 1, 2021		\$	7,596.17
Revenues			
Butcher Dave Fundraiser	\$ 12,671.00	\$	12,671.00
Expenses			
Teacher's Discretionary Fund	\$ 3,200.00		
Reimbursement Chq - Melanie (IGA; Costco)	\$ 413.67	\$	(3,613.67)
Cash Balance at October 31, 2021			<u>\$ 16,653.50</u>
<u>Plan 24 Savings Account</u>			
Cash Balance at October 1, 2021		\$	3,151.28
Cash Balance at October 31, 2021			<u>\$ 3,151.28</u>
<u>PAC GAMING ACCOUNT</u>			
Cash Balance at October 1, 2021		\$	75.26
Revenue			
Gaming Grant	\$ 5,160.00	\$	5,160.00
Expenses			
Paper Statement Fee	\$ 2.00	\$	(2.00)
Cash Balance at October 31, 2021			<u>\$ 5,233.26</u>

- a.
- b. We need to cut two cheques to Butcher Dave's, Leaving our chequing account ~\$6,000
- c. Motion to close our Plan 24 account and roll it over into our Chequing account as this money has sat unused and untouched since 2011 (M/S) Quinn/Kristin unanimously approved.
- d. Bringing our Chequing account total to ~\$9,000+

- e. Our third account is the gaming grant account from the government that we apply for every year and must be used completely by June for specific activities and programming to support the students' learning.
 - f. Motion to adopt the treasurer's report to Oct. 31, 2021 (M/S) (Keely/Quinn)
6. DPAC:
- a. Nominating: Andrea Glickman (M/S) (Keely/Jesse)
 - b. This year's DPAC Rep is Andrea Glickman. Thank you so much for Volunteering your time.
 - c. Report: The agenda was focused mainly towards our district's equity scan and work that's happening this year. They also held nominations for this year's rep's and rolls.
 - d. COVID at the District level and talk of cases in Roberts Creek Elem, Chatelech Secondary, Halfmoon Bay Elementary and maybe others. There was a lot of discussion about the structural issues of VCH's new reporting system. The DPAC decided to write a letter addressing these issues and making recommendations. VCH has left us parents open to a lot of anxiety among families about attendance and safety in schools and having to rely heavily on word of mouth. A lot of issues surrounding false reports were a focus and a lack of clear communication with Families. Leaving parents ill-informed about the safety in schools surrounding COVID. Many Families were very confused on what information was accurate, if they didn't know the family directly. Low income families in Langdale found testing very difficult to access.
 - e. If you need to get in touch with Andrea her email is: andreaglickman@gmail.com
7. Old business: **Carried forward**
- a. Non-exec PAC roles
 - i. Facebook - Admin and Moderators -
 - ii. Welcome person
 - iii. Member at Large
 - b. Decision making process
 - c. Fundraiser Directives
8. New Business: We agreed that we should do a survey to families for insight into what their interests are for funding this year:
- a. Hot lunch possibility update/next steps/subcommittee? Meaghan will connect with other schools for more information re: their hot lunch programs. Andrea will ask other DPAC reps about hot lunch programs at their schools.
 - b. Family communication and engagement update (report back re: parent/caregiver/guardian feedback re: PAC; engagement/surveys/subcommittee?)
 - i. Subcommittee formed re: parent/caregiver/guardian communication: Kristin, Andrea, Mark and Keely.
 - c. PAC Parent education night sponsorship? **Carried forward**
 - d. Environmental education program follow-up **Carried forward**
 - e. IGA card update -

- i. Are the cards working?
 - ii. Did new families get them? Duncan reports they have been handed out to new families and Kindergarten families this year.
 - f. Butcher Dave fundraiser update **Carried forward**
 - g. Thank you to Persephone and Tony Browton for organizing an event that raised funds for PACs. The event raised \$300 for our PAC. Keely will send a thank you to both on behalf of the PAC.
 - h. Meet the PAC planned for Tuesday, Nov 16; decided we would try to enhance parent engagement by getting “pre-approved” but not adopted recent minutes paired with an agenda for the upcoming meeting emailed via the school to all families a week in advance of the meeting. This way all families have access to knowing what is happening at the PAC, can ask questions, and they will also know if an issue they care about is being discussed.
9. Review Meeting Actions
10. Adjournment 8:38pm
- 11. Next Meeting: Tuesday December 14th at 7pm on Zoom**